PARISH OF FINCHAMPSTEAD AND CALIFORNIA

Application Form for the post of Youth Minister (Full Time – 38hrs pw 3 yr post)

ALL candidates are asked to fill in this application form and provide a CV.

Completed forms and accompanying CV should be returned to
The Parish Office
Church Lane
Finchampstead
Berkshire
RG40 4LU

Or Email : office@stjames.finchampstead.co.uk

1. PERSONAL INFORMATION

2. EDUCATION & QUALIFICATIONS

Please list in reverse date order (starting with most recent)

3. EMPLOYMENT & OTHER RESPONSIBILITIES

Please list in reverse date order (starting with most recent) a summary of church and secular employment and any relevant voluntary work (with dates).

4. EXPERIENCE & SKILLS

Please note any experience of leading children's work, providing oversight and pastoral care of volunteer teams

5. FAITH AND BELIEF

What do you see as the main priorities to grow the children's work in the church and community?

6. INTERESTS & ACHIEVEMENTS

Are there any other interests or achievements that you think are relevant to share with the selection panel?

7. MOTIVATION

Briefly summarise why you have applied for this role?

8. YOUR CIRCUMSTANCES

Right to work: Do you currently have the right to work in the UK? **YES/NO**

Disability Access: Do you require special access for the purposes of an interview**? YES/NO**

If yes, please describe any special conditions or adjustments required on a separate sheet.

Convictions : Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974 ? **YES/NO**

If yes, please supply further details on a separate sheet.

Note: This post is subject to a satisfactory DBS check.

If successful in my application, I agree to complete a Confidential Declaration form, and to apply for a Disclosure from the Disclosure & Barring Service. I recognize that, under the Diocesan Policy on the recruitment of ex-offenders (page 8 of *Protecting Children in the Diocese of Oxford*, June 2005), having a criminal record will not necessarily be a bar to obtaining the position for which I have applied.

I confirm that to the best of my knowledge, the information given on this form is correct. I understand that false information could lead to dismissal. I consent to the data processing of the information I have given on this form as defined under the Data Protection Act 1998 for the purposes of employment with the Parish of Finchampstead and California.

Signed.

9. REFERENCES

Names and addresses of three referees who know you well, but who are not related to you. If you currently hold a job, one reference should be from your current manager or equivalent at that place of work (or your last employment if you are not currently working); one should be the minister of the church you currently attend (if your minister is also your current line manager, you can ignore this reference); and one reference should be personal. (Please indicate if taking up this reference before interview will cause you any problems.)
Please include a brief note on how each of your referees knows you.

Referee 1
Name:
Address

Mobile
Email
Capacity in which they know you.

Referee 2
Name
Address

Mobile
Email
Capacity in which they know you.

Referee 3
Name
Address

Mobile
Email
Capacity in which they know you.

CONFIDENTIAL

MONITORING SHEET

Equal Opportunities Monitoring Sheet

POST: Youth Minister

The Parish of Finchampstead and California aims to be an equal opportunities employer and service provider, irrespective of race, gender, age, disability, sexuality, etc. In order to monitor the effectiveness of our equal opportunities policy, we ask all job applicants to provide the information below.

This information will be used solely for effective evaluation purposes. It is held confidentially and separately from all other material.

1. Gender ☐ Male ☐ Female

2. Age ☐ Less than 35 ☐ 35-49 ☐ 50+

3. Disability

Do you consider yourself to have a disability?

☐ Yes ☐ No

4. Ethnic Origin

What do you regard as your ethnic origin?

White	☐	Asian Indian	☐
Black Caribbean	☐	Asian Pakistani	☐
Black African	☐	Asian Bangladeshi	☐
Mixed Heritage	☐	Asian Chinese	☐
Other (Please specify)	☐		